

Program: (circle one)

Auto Technology / Welding / Health Sciences / Criminal Justice / Construction / Cosmetology



2018 - 2019

SPECIAL PERMISSION TO DRIVE FORM

Parents and Students:

The Ouachita Career Center permits _____ to drive to the campus

for class or a Center-related activity defined as _____

on the following date: _____. Even though this student does not have permission to drive on a daily basis, the home school principal and parent or legal guardian may give the student occasional permission to drive to the Center for specific activities. When the student drives to the Center, he or she is not permitted to transport another student without express permission from the home school principal, the driver's parent or legal guardian and the passenger(s)' parent or legal guardian(s). Written permission on the Career Center's permission form is required from each passenger's home school principal and his/her parent or legal guardian before he/she can be transported by another student. Riding with another student without required permissions constitutes a Career Center Category II violation and consequences will be administered according to policy. The following conditions must strictly be adhered to on campus and in the campus' adjacent streets when driving to and from the Career Center and home school:

1. All students must provide a copy of a valid driver's license with the permission form and document the vehicle's license plate number and the make, model, and color of the vehicle being driven to and from the campus on this permission form.
2. In accordance with Arkansas Act 675, the student driver is not permitted to make any stops (i.e. fast food restaurants/Wal-Mart, etc.) in travel to or from the home school and the Career Center.
3. Students must strictly adhere to all traffic policies. These policies include, but are not limited to:
 - a. driving 15mph while on the College of the Ouachitas' campus
 - b. driving the posted speed limit on the adjacent streets
 - c. spinning tires is not permitted
 - d. maintaining radio volume at a non-disruptive level
 - e. adherence to arrival and departure times (Absences and tardies will not be excused.)
4. Students are not permitted to sit in the vehicle upon arrival or after class.
5. Students are not permitted to go to their vehicle during class except for extenuating circumstances and must have permission from their Program Instructor to do so.
6. A student who arrives late or leaves early must check in with the Career Center Administrative office before arriving to class or before leaving campus. Students requiring a late check-in or early check-out while on campus, must have written permission from the home school principal before doing so and must present the written notice to the Career Center administrative office at the time of check-in or -out. All late arrivals and early departures will be reported daily to the home school Principal.

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On a first offense of any of the above conditions, the Career Center Director will notify the parent or guardian and the home school principal with a verbal and written notice, the student will receive a 45 day driving privilege probation. Should a student subsequently violate any of the driving conditions within the 45 day probationary period, the student will lose driving privileges for the remainder of the school year and the Career Center Director will notify the parent or legal guardian and the home school principal by verbal and written notice.

The following form must be completed and returned before the student is permitted to drive to Ouachita Career Center during this one-time special permission.

STUDENT NAME: _____ **HIGH SCHOOL :** _____

I will be driving daily to and from my home school campus and the Ouachita Career Center for the following reason: _____ on the following date: _____. I understand the conditions in which I am given permission for which to do so and agree to abide by the conditions. I understand that if I violate these conditions, I will be placed on probation for the first offense and will lose my privileges for the remainder of the school year for subsequent violations within the probationary period.

Student Signature_____
Date_____
Make/Model/Color of Car / License Plate #**PARENT:**

I give my child permission to drive to and from his/her home school and the Ouachita Career Center for the above-listed reason during Ouachita Career Center class hours held on College of the Ouachitas' campus on the above-listed date.

- This student IS allowed to transport _____ in his/her vehicle to and from the Career Center. [Passenger Student Name(s)]
- This student is NOT allowed to transport any student passengers to and from the Career Center.

Parent/Legal Guardian (print)_____
Parent/Legal Guardian Signature_____
Date**PRINCIPAL:**

I give this student permission to drive to and from his/her home school and the Ouachita Career Center for the above-listed reason during Ouachita Career Center class hours held on College of the Ouachitas' campus on the above-listed date.

Home School Principal or Representative
(print)_____
Home School Principal or Representative
(Signature)_____
Date

- This student IS allowed to transport _____ in his/her vehicle to and from the Career Center. [Passenger Student Name(s)]
- This student is NOT allowed to transport any student passengers to and from the Career Center.