

Program: (circle one)

Auto Technology / Welding / Health Sciences / Criminal Justice / Construction / Cosmetology



2018 - 2019 PERMISSION TO RIDE FORM

Parents and Students:

The Ouachita Career Center permits students to drive to the campus for class and all center-related activities on the condition that the home school principal and parent or legal guardian also give permission for the student to drive. When a student drives to the Center, he or she is not permitted to transport another student without express permission from the home school principal, the driver's parent or legal guardian and the passenger(s)' parent or legal guardian(s). This permission form is required from each passenger's home school principal and his/her parent or legal guardian before he/she can be transported by another student. Riding with another student without required permissions constitutes a Career Center Category II violation and consequences will be administered according to policy. When you sign this permission form, you are documenting that you understand the following policies and will abide by each of them or that you will enforce, in partnership, with the Career Center Director and Program Instructor to hold students accountable to the following:

1. Student drivers and passengers must adhere to required arrival and departure times in order to maintain privileges.
2. Absences and tardies will not be excused without confirmation documentation from the home school principal.
3. Students are not permitted to sit in the vehicle upon arrival or after class.
4. Students are not permitted to go to a vehicle during class except for extenuating circumstances and must have permission from their Program Instructor to do so.
5. A student who arrives late or leaves early must check-in with the Career Center Administrative office before arriving to class or before leaving campus. Students requiring a late check-in or early check-out while on campus, must have written permission from the home school principal before doing so and must present the written notice to the Career Center administrative office at the time of check-in or - out. All late arrivals and early departures will be reported daily to the home school Principal.

On a first offense of any of the above conditions, the Career Center Director will notify the parent or guardian and the home school principal with a verbal and written notice, the student will receive a 45 day riding privilege probation. Should a student subsequently violate any of the riding conditions within the 45 day probationary period, the student will lose riding privileges for the remainder of the school year and the Career Center Director will notify the parent or legal guardian and the home school principal by verbal and written notice.

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The following form must be completed and returned before the student is permitted to ride with another student to Ouachita Career Center classes. **At the start of the school year, this form must be signed and returned no later than Friday, August 24, 2018.**

STUDENT NAME: _____ **HIGH SCHOOL :** _____

I will be riding daily to and from my home school campus and the Ouachita Career Center. I understand the conditions in which I am given permission for which to do so and agree to abide by the conditions. I understand that if I violate these conditions, I will be placed on probation for the first offense and will lose my privileges for the remainder of the school year for subsequent violations within the probationary period.

Student Signature Date

Student Providing Transportation Make/Model/Color of Car / License Plate #

PARENT:

I give my child permission to be transported by _____ in the vehicle listed above to and from his/her home school and the Ouachita Career Center for daily classes held on College of the Ouachitas' campus for the 2018-2019 school year.

Parent/Legal Guardian (print) Parent/Legal Guardian Signature Date

PRINCIPAL:

I give this student permission to be transported by _____ in the vehicle listed above to and from his/her home school and the Ouachita Career Center for daily classes held on the College of the Ouachitas campus.

Home School Principal or Representative (print) Home School Principal or Representative (Signature) Date

Both Principal and Parent should initial the below box for one-time occurrences:

This permission is given as a one-time occurrence on the following date: _____.