

# COSMETOLOGY

**CHI** PARTNER  
SCHOOL

FAROUK SYSTEMS INC.



Application for Admission  
Cosmetology (Technical Certificate)

*Dear Prospective Cosmetology Student:*

I understand that you have expressed interest in the Cosmetology Program at College of the Ouachitas. Consideration for admission requires that we receive your COTO Application for Admissions and the Application for Cosmetology by the specific semester deadline. You are also required to take the ACCUPLACER test and score a minimum of 65 prior to entering the Cosmetology program. ACT scores of 17 or higher are sufficient as well. In either situation, test scores are required to be within the last five (5) years, otherwise, retesting is required.

The admissions process to the Cosmetology program is selective. Applicants for the Cosmetology program must meet or exceed the ACCUPLACER/ACT test scores. The applicants will then be listed in descending order of their scores.

You will receive a letter approximately *one week after* semester deadlines, notifying you of acceptance or denial. Should you be accepted, there will be a mandatory orientation. The orientation will be held at College of the Ouachitas, in the Cosmetology Center, generally a Friday morning at 9:00 am.

If you would like additional information on the Cosmetology Program at COTO or you would like to visit the Cosmetology Program, please feel free to contact; 501-332-0259 or 501-332-0258.

Good luck to you as you plan your future.

Sincerely,

*Wendy Sullivan*

Wendy Sullivan  
Instructor, Cosmetology  
College of the Ouachitas  
One College Circle  
Malvern AR 72104  
501.332.0259  
wsullivan@coto.edu

## Technical Certificate in Cosmetology

**Cosmetology Program application procedures:** New Students admitted each semester and at midterm. Class size is limited to 25 and not all applicants are accepted for admission into the program. All applicants will have an equal opportunity regardless of race, age, disability, sex, creed, religion, or nationality. Applicants with special needs due to disability must make this fact known prior to admissions, so that necessary accommodations can be made. Because of the nature of the profession, it may not always be possible to accommodate students with severe disabilities.

**Application procedures for the cosmetology program:** Students applying to the program must meet all general admissions requirements of the college.

**Students must submit the following to the *Office of Student Affairs* prior to the application deadline:**

1. ACCUPLACER test scores. The ACCUPLACER test will be given on Wednesday at 9 a.m. and 1 p.m. The cost is \$10.00 and it can be taken every 30 days. The summer testing hours vary. Contact Josh Holliman at 501-332-0225 to set up an appointment.  
\*We will accept the ACT (17 reading score) placement scores as well\*
2. Official high school transcripts or its equivalent (GED).
3. Official transcripts from each college attended.
4. Immunization records of one rubella, one mump, and two measles shots (MMR).
5. COTO application for admission (ONLINE). <https://www.coto.edu/apply>

**Students must submit the following information to the *Cosmetology Program Instructor* Prior to the application deadline:**

1. Cosmetology program application.
2. Official copy of ACCUPLACER or ACT scores.
3. If you were previously enrolled in a Cosmetology program at another school, fill out a request for transfer of clock hours.
4. Official high school transcript or its equivalent.
5. Copy of driver's license.

Any applicant, who does not have all of the above information in the correct office by 4:30 p.m. on the day of the application deadline, may not be considered for admission. The admission process is selective and not all applicants who apply will be admitted. Applicants are chosen based on their test scores. Applicants who are accepted must attend a mandatory orientation session that will be held in the Cosmetology Building on an appropriate Friday at 9:00 am. The day of orientation/registration important documents must be completed and a **\$20.00 check or money order** will need to be submitted to Arkansas Department of Health Cosmetology Section, to permit you to clock hours for classes.



# Cosmetology Program Application

Date: \_\_\_\_\_ Semester Applying For: \_\_\_\_\_

**College of the Ouachitas, One College Circle  
Malvern, AR 72104  
Division of Applied Science**

Wendy Sullivan, Coordinator  
501-332-0259  
E-mail [wsullivan@coto.edu](mailto:wsullivan@coto.edu)

Lois Ware, Instructor  
501-332-0258  
E-mail [lware@coto.edu](mailto:lware@coto.edu)

Tricia Thibodeaux Baar, Dean  
501-332-0262  
E-mail [tbarr@coto.edu](mailto:tbarr@coto.edu)

Name: \_\_\_\_\_  
Last First Middle Maiden

Mailing Address: \_\_\_\_\_  
Street or Route County  
\_\_\_\_\_  
City AR State Zip Code

Social Security Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Graduation Date?: \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you left of right handed? \_\_\_\_\_ Right handed \_\_\_\_\_ Left handed  
Is this your first time applying to COTO Cosmetology? Y \_\_\_\_\_ or N \_\_\_\_\_

Have you attended Cosmetology School before: high school program or college? Y \_\_\_\_\_ or N \_\_\_\_\_  
If yes, what school? \_\_\_\_\_ Number of hours? \_\_\_\_\_

**Have you completed the COMPASS Test or taken the ACT?  
ACCUPLACER minimum reading score of 65 or ACT minimum score of 17**

<u>SEMESTER</u>	Reading Scores: _____ <u>APPLICATION DEADLINE</u>	<u>CLASS BEGINS</u>
Spring Mid-term	February 8, 2017	March 14, 2017
Summer	April 12, 2017	May 30, 2017
Fall	July 5, 2017	August 21, 2017
Fall Mid-term	September 6, 2017	October 17, 2017
Spring	November 1, 2017	January 16, 2018

## **Approximate Cost of the Cosmetology Program**

### **Fall**

Total Cost for 1<sup>st</sup> semester = \$3470.00

- 18 credit hrs. X \$93 = \$1674.00
- Cosmetology Fee - \$100.00
- Lab Fee - \$15.00 per 18 credit hours = \$270.00
- Assessment Fee - \$10.00
- Security Fee – \$3.00 per credit hour= \$54.00
- SGA Fee – \$2.00 per credit hour = \$36.00
- Building Fee - \$9.00 per credit hour = \$162.00
- Technology Fee - \$10.00 per credit hour = \$180.00
- Academic Excellence Fee - \$3.00 per credit hour= \$54.00
- Books - \$180.00 (estimated cost)\*
- Kit - \$700.00(estimated cost)\*
- Lab Coat - \$30.00 (estimated cost)\*
- State Board of Cosmetology Permit Fee - \$20.00\*

\* indicates costs associated with enrollment in which ever semester beginning in

### **Spring**

Total cost for 2<sup>nd</sup> semester = \$2540.00

- 18 credit hrs. X \$93 = \$1674.00
- Cosmetology Fee - \$100.00
- Lab Fee - \$15.00 per 18 credit hours = \$270.00
- Assessment Fee - \$10.00
- Security Fee – \$3.00 per credit hour= \$54.00
- SGA Fee – \$2.00 per credit hour = \$36.00
- Building Fee - \$9.00 per credit hour =162.00
- Technology Fee - \$10.00 per credit hour = 180.00
- Academic Excellence Fee = \$3.00 per credit hour= \$54.00

### **Summer**

Total cost for summer semester = \$1730.00

- 12 credit hrs. X \$96 = \$1116.00
- Cosmetology Fee - \$100.00
- Lab Fee - \$15.00 per 12 credit hours = \$180.00
- Assessment Fee - \$10.00
- Security Fee – \$3.00 per credit hour= \$36.00
- SGA Fee – \$2.00 per credit hour = \$24.00
- Building Fee - \$9.00 per credit hour = \$108.00
- Technology Fee - \$10.00 per credit hour = \$120.00
- Academic Excellence Fee = \$3.00 per credit hour= \$36.00

**Total Cost of the Program \$7740.00**

\*Do not be alarmed\* if other needed supplies are not mentioned above. If you should have any questions, contact Wendy Sullivan, 501-332-0259, Lois Ware, 501-332-0258, or 800-337-0266 ext. 1159 or 1158  
E-mail: [wsullivan@coto.edu](mailto:wsullivan@coto.edu), [lware@coto.edu](mailto:lware@coto.edu)

**NOTE: These figures are calculated using the approved tuition and fee rate approved by the Board of Directors.**