

# COLLEGE OF THE OUACHITAS

Financial Aid Office, One College Circle, Malvern, AR 72104  
Fax (501)337-9382

## 2016-2017 VERIFICATION WORKSHEET

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. If there are differences between your FAFSA application and the documents you submitted, corrections will be made and reprocessed by the federal processor. **We cannot process your financial aid until verification has been completed, please provide the needed documents as soon as possible.**

### A. STUDENT INFORMATION:

LAST NAME	FIRST NAME	M.I.	
		(    )	
SOCIAL SECURITY NUMBER	DATE OF BIRTH	PHONE NUMBER	
STREET ADDRESS	CITY	STATE	ZIP CODE

### B. FAMILY INFORMATION

**Dependent Student:** Include yourself and your parents (including a stepparent), even if you don't live with your parents, your parents' other children, and other people as part of your household only if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

**Independent Student:** Include yourself, your spouse, if you are married, your children, if any, and other people as a part of your household only if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

FULL NAME	AGE	RELATIONSHIP TO STUDENT	College Attending IN 2016-2017 if they will be enrolled in at Least Half Time
		<i>Self</i>	<i>COTO</i>

### C. STUDENT'S TAX RETURN TRANSCRIPT & INCOME INFORMATION:

1. TAX RETURN FILERS – Complete this section if the student filed or will file a 2015 income tax return with the IRS.
  - Check here if the student has used or will use the IRS Data Retrieval Tool on FAFSA.gov to retrieve and transfer 2015 IRS income information into the FAFSA.
  - Check here if the student is unable to or chooses not to use the IRS DATA Retrieval Tool, and you will submit to the school a copy of the 2015 IRS Tax Return Transcript – Request a transcript online at [www.irs.gov](http://www.irs.gov) or call 1.800.908.9946.
  
2. TAX RETURN NONFILERS – Complete this section if you do not, will not and are not required to file a 2015 income tax return with the IRS.
  - Check here if the student was not employed and had no income earned from work in 2015.
  - Check here if the student was employed in 2015 and has listed below the names of all the student's employers, the amount earned from each employer in 2015, and has attached copies of all 2015 IRS W-2 forms issued.

Employer's Name	2015 Amount Earned

**D. PARENT'S TAX RETURN TRANSCRIPT & INCOME INFORMATION** \*Independent Students skip to Section E.

1. TAX RETURN FILERS – Complete this section if the student's parent(s) filed or will file a 2015 income tax return with the IRS.

- Check here if the student's parents have used or will use the IRS Data Retrieval Tool on FAFSA.gov to transfer 2015 IRS income information into the student's FAFSA.
- Check here if the student's parents are unable or choose not to use the IRS Data Retrieval Tool, and the parents will submit to the student's school a copy of the parent's 2015 IRS Tax Return Transcript(s). Request a transcript online at [www.IRS.gov](http://www.IRS.gov) or call 1.800.908.9946.

2. TAX RETURN NONFILERS – Complete this section if the student's parents will not file and are not required to file a 2015 income tax return with the IRS.

- Check here if the student's parents were not employed and had no income earned from work in 2015.
- Check here if the student's parents were employed and have listed below the names of all the parents' employers and the amount earned from each employer in 2015, and has attached copies of all 2015 IRS W-2 forms issued to the parents by employers.

Employer's Name	2015 Amount Earned

**E. Certification and Signatures**

By signing this worksheet I (we) certify that all of the information reported on it is complete and correct. I understand that purposely giving false or misleading information on this worksheet can result in a fine, jail sentence, or both.

**Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Return this form with any attachments to:

College of the Ouachitas

Financial Aid Office

One College Circle

Malvern, AR 72104

Or fax to 501-337-9382